

Washington West Supervisory Union Executive Committee
"APPROVED" Meeting Minutes for April 13, 2011
WWSU Central Office

WWEC Members Present: Susan Daley (Fayston, arrived 5:40 p.m.), Mary Gow (Harwood, arrived 5:46 p.m.), Scott Mackey (Harwood), Lisa Ransom (Moretown), Helen Kellogg (Waitsfield), Rob Rosen (Warren), Dale Smeltzer (Waterbury-Duxbury), and Ben Smith (Waterbury-Duxbury)

Administrators Present: Brigid Scheffert, Michelle Baker

Ben Smith called the meeting to order at 5:36 p.m.

1) Action Items:

- a) **Approve minutes of March 29, 2011:** Scott Mackey moved to approve the minutes of March 29, 2011 as written. Rob Rosen seconded the motion which passed unanimously.

2) Discussion Items

- a) **Financials:** Michelle reported that the financials are going as planned; there is nothing new to report.
 - b) **Transportation Contract:** (*Susan Daley arrived at 5:40 p.m.*) Michelle reviewed the contract negotiations that had moved forward as reported at the last meeting, and she responded to the questions brought up at the last meeting and provided a handout of the most recent information titled "2011-2012 Results of Counter Proposal Discussions with First Student – 4/13/2011". The first was the looking at the contract without any fuel surcharge, with WWSU buying the fuel, and First Student was reluctant to negotiate with this change in terms, saying that it would not be a re-negotiation of the current contract. The second question was about purchasing fuel futures, and she reported on the results of her investigation of this idea. She thinks it is a good idea, but we don't have all the answers about how it would work right now to be able to use it. Along with the 1.6 % increase they are going to throw in a smaller 42 passenger bus, at a minimum they will replace 8 identified buses in the fleet with newer ones, and have agreed to a fuel cap of \$3.46 plus a cap on the total fuel charges of \$65,000. (*Mary Gow arrived at 5:46 p.m.*) Her recommendation, given that the prices being considered compare favorably to other contracts in the area, is to move forward and approve this proposal for the coming year. Board members asked some questions to clarify the proposed changes in terms for the contract.
 - i) **ACTION: Dale Smeltzer moved accept the Transportation contract terms as presented and to authorize Ben Smith to sign the contract on behalf of the WWEC. Susan Daley seconded the motion, which passed unanimously.**
- 3) **Executive Session:** Rob Rosen moved to go into executive session to conduct the Superintendent's Evaluation at 5:57 p.m. with the Superintendent invited. Helen Kellogg seconded the motion which passed unanimously. It was agreed to come out of executive session at 7:55 p.m. with no action taken.
 - 4) **Executive Session:** Scott Mackey to go into executive session to discuss a personnel issue at 7:56 p.m. with only board members present. Susan Daley seconded the motion which passed unanimously. It was agreed to come out of executive session at 8:10 with no action taken.
 - 5) **Other Business** – there was none
 - 6) **Adjournment** – Mary Gow moved to adjourn the meeting at 8:11 p.m. Helen Kellogg seconded the motion which passed unanimously.

Minutes recorded by Dale Smeltzer